

OFFICIAL

MEETING OF THE BOARD OF DIRECTORS

FULL MINUTES

Title of meeting General Board Meeting with New Member vote in

Date 25 July 2023 (6:32pm)

Venue 701 Immanuel Road

Attendees

Board Directors

Jeff Philips (President)	
Brittani Rivera (Comm.Outreach)	
Traci Dockter (Equipment)	
Christy Gray (Secretary)	
Ashley Pegram (Safety) - (ONLINE)	

Others

Joshua Torres	Richard Pina (ONLINE)
Allison Covington	Sidney Covington (ONLINE)
Rolondo Lopez	
Derek Hollingsworth	
Zoila Perez	
John Kniss	
Ashley Velasquez	
Daniela Pina	
Taylor Sims (ONLINE)	

Agenda Item 1 - Welcome and Vote in Minutes

- 1.1 The meeting was opened by the Jeff at 6:32pm The Board **agreed** that the minutes from the meeting of 11 July 2023 were an accurate reflection and no amendments were requested.

Agenda Item 2 – Open Forum

- 2.1 Zoila Perez brought up that she is wondering what she will need for her child to play. Board discussed the gear provided and gear needed. Z.P. also asked about uniforms which will be addressed later.
- 2.2 Taylor Sims inquired about bylaws which is an action being voted on later in the meeting.

OFFICIAL

Agenda Item 3 – President Report

- 3.1 Jeff welcomed prospective board members and visiting members.
- 3.1 Jeff updated the board with numbers across the league. Although numbers are down there are about where they were last year at this time except, we will close registration earlier.
- Softball sits at 66
 - Baseball sits at 184
- The board is renting out fields in return for help with maintenance and cleanup.
ACTION: Board Members will collect bids and compile a budget for possible regular field maintenance.
- 3.2 Picture day is scheduled for 1 October 2023 (that is a Sunday). Pictures are scheduled to be taken by John , same rep that did last photos in Spring. John also added that he is going to send out an email to the local schools to see if we can advertise registration.
- ACTION:** Traci to reach out to School Board/Principal about possible spring advertising. Google Ads will be worked on by Brittani and Ashley V. in the next two days. Ashley will post in Library's. Yard signs will not be ready for Fall but check to see what it takes to get that done in spring. Also asking PTO groups otherwise looking at a budget to send flyers.
- 3.3 Umpires and clinics – Taylor Sims will reach out to Ashlee with possible umpire prospects
- ACTION:** Set in writing Umpire Clinic date with DBat

Agenda Item 4 – Agenda

- 4.1 Agenda Item 4a – Updates to Bylaws and discussion
- Jeff makes a **motion** to approve the bylaw updates. Motion is passed with 5-0 votes. Bylaws address the following
- a. Scholarships
 - b. Player skill assessments
 - c. Refund policy
 - d. Registration fees and what it covers
 - e. Conduct, complaints, and discipline process - chain of command
 - f. Getting formal report from the umpire when issues with a coach
 - g. Board member code of conduct
 - h. Background checks for coaches and umpires – 1099 docs for umpires
 - i. Section on child abuse and neglect
 - j. Property upkeep – trash weather, smoking, vaping, and pets
 - k. Game schedules
 - l. Coaches conduct, coaches' meetings, and training
 - m. Player selection and protection process
- ACTION:** Document needs to be created for the umpires to fill out if they toss a coach

OFFICIAL

4.2 Agenda Item 4b – Open Floor to Nominations

Brittani made a **motion** to open the floor for nominations on new board members. Christie seconds the motion

- a. Brittani made a motion to add Rolando Lopez as a general board member
- b. Jeff made a motion to add Daniela Pena as a general board member
- c. Brittani made a motion to add Ashley Velasquez as Treasurer
- d. Jeff made motion to add Joshua Torrez as a general board member
- e. Jeff made motion to approve Brittani as Vice President
- f. Jeff made motion to approve Traci moving to Secretary and relinquish equipment duties to Christie
- g. Jeff made a motion to approve Christie moving to Equipment Manager and relinquish Secretary duties to Traci

Motions passed with a 5-0 vote to approve all motions mentioned above

Jeff notes that Derek H., Ashley O. and LeeAnn are still prospective members

Action: Amanda Aaron and Deserrea DeLeon need to meet with Ashley V. and go over items as well as catch her up on needed information. Banking information will need to be changed to reflect new board positions and authorities.

4.3 Agenda Item 4c – Field Maintenance

- a. Jeff made a **motion** to approve a budget up to \$5,000 for large equipment rentals and field maintenance materials needed. Brittani seconds motion. Motion passed 5-0.
- b. Daniella got a quote for fixing fence at Field #2 for \$1108.00. Jeff made a **motion** to accept the quote and get it fixed before field maintenance day. Brittani seconds. Motion passed vote 5-0.

4.4 Agenda Item 4d – Coaches Clinic

- a. Coaches' clinic will be put on by DBat.

ACTION: Brittani will reach out to Matt and confirm date and time

4.5 Agenda Item 4e – Scholarships and Special Accommodations

- a. We received a scholarship request for \$80.00 for a player to play in Fall. Traci made a **motion** to approve the scholarship. Jeff seconds. Motion passed 5-0
- b. Ashlee made a **motion** to approve another scholarship for a 4U child 100% to play in the fall. Traci seconds. Motion passes 5-0.
- c. Special accommodation request made for a child to be protected by a coach because that coach will bring the child to practice and games.

ACTION: This will be brought up on draft night to make the teams fair with keeping this protect. Brittani will keep track of this.

OFFICIAL

4.6 Agenda Item 4f - Opening Day Fall, Closing Ceremony Fall

a. Ashley and Brittani will boost ads and hand out flyers and QR code.

b. No special opening ceremony will be done for fall

ACTION: Create a committee for Pfall Pfest to begin working on all things involved

c. Brittani and Traci are working on possibly revamping league logo. And creating a merchandise store. John says he may have a place we just need to follow-up.

Agenda Item 11 – Any Other Business

Jeff would like to add a “Budget Approval” area to show parents when and what is spent

**Meeting Adjourned at 8:28pm. Next Meeting in 2 weeks 8
August 2023**

Signed: *_(as a true and accurate record of the meeting)*

Name: **Traci Dockter**

OFFICIAL